

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF MANAGERS
MEETING HELD APRIL 16, 2026**

ORDER: Vice - Chair Johnson called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Laverne Voll, Jason Braaten, James Johnson, and Cody Schmalz

MANAGERS ABSENT: Carter Diesen

STAFF PRESENT: Administrator Halstensgard, Technician Broten, and Assistant Wensloff

CONSULTING STAFF PRESENT: Nate Dalager and Torin McCormack, HDR Engineering; Michelle Moren, Attorney; Erik Jones, Houston Engineering (via Teams)

OTHERS PRESENT: Derrick Byfuglien & Derian Byfuglien, Byfuglien Trucking; Matt Magnusson, landowner; the following were also present via Teams from the Army Corp of Engineers: Robert Mangaudis, Erica Wittine, and Christine Riley.

AGENDA: A motion to approve the agenda with the addition of *Lost River: Scope of Work* under Projects, was made by Manager Voll. Manager Braaten seconded the motion. The motion carried unanimously.

CONSENT AGENDA: A motion to approve the Consent Agenda was made by Manager Voll and seconded by Manager Schmalz. The motion carried unanimously. Adoption of the Consent Agenda included:

- March 12, 2026, regular meeting minutes as presented
- Treasurer's Report with an additional bill for Moren Law Office in the amount of \$1,410.00
- Permits 2026-004 & 2026-005
- Manager and employee expense vouchers as read by Manager Braaten

DELEGATE: Bob Mangaudis, USACE, (via Teams) introduced himself to the board, He stated that his office received a call from a local resident questioning whether they had abandoned the Duxby Levee. He answered no and explained that it is a federally authorized project, and the Corps will continue to monitor and inspect until congress deauthorizes it. He continued his explanation with the frequency in which they monitor and an in-depth inspection every five years to determine if there is any repair action needed. The last inspection was scheduled for 2025, but he stated that the funding was not received so it has been delayed. Some funding is now available, so the plan is to inspect the levee this summer if funding is available. Administrator Halstensgard suggested meeting this summer to talk about the joint effort monitoring the levee. There is a potential August date for the next inspection. Technician Broten noted that he did repair on a few culverts.

Derrick Byfuglien of Byfuglien Trucking was a delegate for the meeting. The topic was the approximate 25-foot encroachment by Byfuglien Trucking on the Right of Way (RoW) on the West Intercept ditch. Byfuglien Trucking hired R & Q Trucking to do the construction of the trailer parking lot. R & Q worked with Houston Engineering on a grading plan which shows the encroachment.

Administrator Halstengard pointed out the concern for the integrity of the embankment system of the ditch. She noted the boundary, the buffer and buffer maintenance. Erik Jones (via Teams) presented mapping and noted the visible encroachment. He continued with an explanation of how the drainage system works for the parking lot. Administrator Halstengard said the West Intercept ditch plan needs to be revisited to have a conversation with R & Q Trucking to explain their process and materials used, notably for the slope stability. The board requested Scott Hetteen attend the May meeting along with the Byfugliens. Manager Braaten made a **motion** for Erik Jones to draft a tech memo. Manager Voll seconded the motion. Motion carried unanimously.

OLD BUSINESS: There was no old business for this meeting.

NEW BUSINESS: Manager Voll made a **motion** to approve the updated Marco Adobe Acrobat contract with Manager Braaten seconding the motion. The motion carried unanimously.

Manager Braaten made a **motion** to pay the 2026 taxes in full for the amount of \$13,137.70. Manager Schmalz seconded the motion. The motion carried unanimously.

PROJECT UPDATES:

Big Swamp North -

Administrator Halstengard gave an update on the Juneberry Project Team, stating that at the most recent meeting it was voted that it would be the final project team meeting. The consultants will complete a summary of the activities, the project, and project outcomes.

The Big Swamp North Project Team originated from the Juneberry Project Team. Discussion followed on Ditch 72, located in the Two Rivers Watershed District.

Erik Jones reported that there was a meeting held with DNR; George Coulombe, surveyor, and staff; Ericka Halstengard, Roseau County Highway Department (RCHD) about legal survey and identifying certain section corners. Erik filled in some information on the survey work to be completed this summer.

WD3 Lat 2 –

Administrator Halstengard reported that HDR has been working on design plans and the attempt to meet with landowners. Since then, she noted some landowners are not wanting the project to move forward. She recommended that the advertisement for bids is paused until the Watershed documents landowner cooperation. Manager Voll made a **motion** to table the work on WD3 Lat 2. Manager Schmalz seconded the motion. Nate Dalager posed a question about a signed easement letter from the landowner. Administrator Halstengard clarified that the letter was consent to do survey work. Motion carried unanimously.

Roseau Lake –

Administrator Halstengard started the funding discussion noting various hearings on the 2026 LSOHC funding. We will not know more information until the session is over near the middle of May, which could also mean more testifying.

Landowner Matt Magnusson commented about water on his land that was not draining and asked questions which were curtailed by Attorney Moren with a reminder of pending litigation and no discussion should be held or questions answered by the RRWD on the subject.

Technician Broten presented drone footage of Roseau Lake and gave a short update on each picture and talked about the water levels in the basin.

Payment Application approvals -

Roseau River Watershed District

April 16, 2026

- Spruce Valley: 2.1 for \$460,993.20 – Manager Braaten made a **motion** to approve payment application 2.1. Manager Schmalz seconded the motion. Motion carried unanimously.
- Spruce Valley: 2.2 for \$467,115.00 – Manager Voll made a **motion** to approve payment application 2.2. Manager Schmalz seconded the motion. Motion carried unanimously.

Lost River : Scope of Work – Administrator Halstensgard informed the board of the HDR proposal for the Lost River State Forest Peatland Restoration Modeling added to the packet. Torin McCormack explained what was done in the past and the opportunity to do things in the future with field data, monies, and how they would affect landowners. Discussion followed. Administrator Halstensgard noted a phone call from Daryl Dahl, RCHD, expressing interest in the potential project. Manager Braaten made a **motion** to move forward with the modeling of the project with the liability insurance adjusted from \$1M to \$1.5M. Manager Voll seconded the motion. The motion carried unanimously.

REPORTS:

RRWMB: Manager Braaten provided a written report and gave an update on the March conference held in Moorhead and said it was well attended.

Technician: Technician Broten included a written report and began with an update on wetland monitoring of the Big Swamp North (CD69) system and the need to purchase monitoring equipment for the project. The total cost would be \$7,549. After discussion on the type of equipment and funding for the purchase, Manager Voll made a **motion** to purchase the data loggers, barologger, and well equipment needed. Manager Schmalz seconded the motion. The motion carried unanimously.


Technician Broten stated that he and Manager Braaten met with landowner Douglas Erickson. The landowner reported a culvert issue in the CD 8 system and what he would like done about the issue. He also included the updated Larson Helicopter Spray Rates 2026 in his report.

Administrator: Administrator Halstensgard provided a written report and also included the MN Watersheds Resolution packet with a 2027 legislative package. She stated that if there are any resolutions that the board would like to have added, they would need to be submitted by June 1st.


OTHER BUSINESS: Manager Braaten noted a conversation with landowner Ardmore Haugen and his concern with the trap on the culvert on his ring dike. It was noted that in the contract for the ring dike it states that the landowner bears responsibility for all future maintenance and repair. Mr. Haugen’s ring dike is approximately 25 years old. He was directed to the RCHD for potential cleaning of the ditch adjacent to the ring dike.

The next meeting will be held May 7, 2026 at 8:00 a.m. After a **motion** by Manager Voll and seconded by Manager Schmalz, the meeting was adjourned at 10:02 a.m.

Respectfully submitted,



 Laverne Voll, Secretary



 Tracy Halstensgard, Administrator

April 2026 Treasurer's report

Checkbook Balance as of April 6, 2026	\$615,961.36
Receipts:	
Citizens State Bank -- interest 3-16-26	\$ 184.11
State of Minnesota -- Roseau Lake reimbursement; FHM grant	\$ 497,384.81
City of Warroad -- SD 5 outlet fee	\$ 1,800.00
Red River Watershed Management Board -- reimbursement request 10	\$ 123,426.57
Total:	\$ 622,795.49
Bills:	
Tracy Halstengard -- Salary, Ins stipend & cell reimbursement	\$ 6,165.19
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,917.16
Tawni Wensloff -- wages	\$ 3,078.56
Jason Braaten -- Per Diem & mileage	\$ 419.76
Blaine Broten -- mileage reimbursement	\$ 79.02
Tracy Halstengard -- mileage	\$ 505.82
James Johnson -- Per Diem & mileage	\$ 1,122.94
Cody Schmalz -- Per Diem & mileage	\$ 184.32
LaVerne Voll -- Per Diem & mileage	\$ 860.26
Elan Financial Services -- credit card	\$ 4,293.60
City Of Roseau -- utilities (pd ACH)	\$ 426.24
Jon Schauer -- 1099 correction	\$ 1,093.75
Marco Technologies -- contract	\$ 91.00
Marco -- copier contract	\$ 182.24
Patrick Moren Law Office -- Legal Fees	\$ 1,410.00
Roseau Electric Co-op -- Int/phone (pd ACH)	\$ 126.86
Verizon Wireless -- Trimble	\$ 40.01
Anderson Bros Construction -- SD 51 debris removal	\$ 26,070.00
North Pine Services -- snow removal	\$ 570.00
Northern Resources -- gas	\$ 58.67
Roseau County Ag Society -- Fair booth fee	\$ 150.00
Houston Engineering -- 80986, 81359 & 81357	\$ 25,482.60
Solinst Canada LTD -- monitoring equipment	\$ 7,612.96
Marco Technologies -- Adobe subscription	\$ 863.64
Spruce Valley Corportaion -- pay application 2.1	\$ 460,993.20
ESRI -- ArcGIS subscription	\$2,388.72
HDR Engineering -- Inv #1200805223, 1200815469 & 1200805227	\$ 20,480.00
HDR Engineering -- Inv #1200805224, 1200805230 & 1200805365	\$ 29,247.64
HDR Engineering -- Inv #1200805226, 1200805229 & 1200805361	\$ 29,513.25
Roseau River International Watershed -- funding	\$ 2,500.00
Roseau County -- 2026 property taxes	\$ 13,137.70
Total:	\$643,065.11

